



CI COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

Revised 1/19/2018

*** Denotes Required Fields** Listing Number _____

List Office Name _____	List Agent Name _____
*List Office ID <input style="width: 100%;" type="text"/>	Team Member(s) _____
*List Agent ID <input style="width: 100%;" type="text"/>	Related MLS Number(s) _____

***Space Available** (choose only one) For Sale For Lease For Sale/Lease

*List Price <input style="width: 95%;" type="text"/>	*List Date <input style="width: 95%;" type="text"/>	*Expiration Date <input style="width: 95%;" type="text"/>
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***Type of Listing Agreement**

<input type="checkbox"/> A- Exclusive Right to Sell	<input type="checkbox"/> F- Exclusive Right to Sell With Dual Rate of Commission	<input type="checkbox"/> J- Facilitation/Exclusive Right to Sell With Variable Rate of Commission
<input type="checkbox"/> B- Exclusive Right to Sell With Named Exclusion	<input type="checkbox"/> G Facilitation/Exclusive Right to Sell	<input type="checkbox"/> K- Facilitation/Exclusive Right to Sell With Dual Rate of Commission
<input type="checkbox"/> D- Exclusive Agency	<input type="checkbox"/> H- Facilitation/Exclusive Right to Sell With Named Exclusion	<input type="checkbox"/> M- Exclusive Right to Lease
<input type="checkbox"/> E- Exclusive Right to Sell With Variable Rate of Commission	<input type="checkbox"/> I- Facilitation/Exclusive	

***Compensation Based On** Gross/Full Sale Price Net Sale Price

***Sub-Agency Relationship Offered** Yes No

*Sub-Agent Compensation <input style="width: 95%;" type="text"/>	*Buyer's Agent Compensation <input style="width: 95%;" type="text"/>	*Facilitator Compensation <input style="width: 95%;" type="text"/>
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***Entry Only** Yes No If entering YES in the Entry Only field you are hereby indicating that this listing is an Entry Only Listing and as such you will be providing no other services to the seller other than the entering of this listing into the MLS System. Please refer to Sec. 1.0 (b) Note 2 and the Definitions section of the Rules & Regulations for more information.

***Lender Owned** Yes No Undisclosed ***Short Sale With Lender Approval Required** Yes No Unknown

*Street #	*Street Name	Unit #	*Town	*State	*Zip Code	Zip 4
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Parcel ID Number / PIN (Max. 36 Characters)	Area
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

***Directions** (Max. 100 Characters)

Sub-Agent Showing

<input type="checkbox"/> A- Call List Office	<input type="checkbox"/> O- Accompanied Showings	<input type="checkbox"/> S- Key in Office	<input type="checkbox"/> L- Other (See Special Showing Instructions)
<input type="checkbox"/> C- Call List Agent	<input type="checkbox"/> P- Appointment Required	<input type="checkbox"/> T- Lock Box	
<input type="checkbox"/> K- Schedule with ShowingTime or call 888-627-2775	<input type="checkbox"/> Q- Call Tenant	<input type="checkbox"/> U- Owner	
<input type="checkbox"/> M- Schedule with Centralized Showing Service or call 888-866-8388	<input type="checkbox"/> R- Go Direct	<input type="checkbox"/> V- Sign	

Buyer's Agent Showing

<input type="checkbox"/> A- Call List Office	<input type="checkbox"/> O- Accompanied Showings	<input type="checkbox"/> S- Key in Office	<input type="checkbox"/> L- Other (See Special Showing Instructions)
<input type="checkbox"/> C- Call List Agent	<input type="checkbox"/> P- Appointment Required	<input type="checkbox"/> T- Lock Box	
<input type="checkbox"/> K- Schedule with ShowingTime or call 888-627-2775	<input type="checkbox"/> Q- Call Tenant	<input type="checkbox"/> U- Owner	
<input type="checkbox"/> M- Schedule with Centralized Showing Service or call 888-866-8388	<input type="checkbox"/> R- Go Direct	<input type="checkbox"/> V- Sign	

Facilitator Showing

<input type="checkbox"/> A- Call List Office	<input type="checkbox"/> O- Accompanied Showings	<input type="checkbox"/> S- Key in Office	<input type="checkbox"/> L- Other (See Special Showing Instructions)
<input type="checkbox"/> C- Call List Agent	<input type="checkbox"/> P- Appointment Required	<input type="checkbox"/> T- Lock Box	
<input type="checkbox"/> K- Schedule with ShowingTime or call 888-627-2775	<input type="checkbox"/> Q- Call Tenant	<input type="checkbox"/> U- Owner	
<input type="checkbox"/> M- Schedule with Centralized Showing Service or call 888-866-8388	<input type="checkbox"/> R- Go Direct	<input type="checkbox"/> V- Sign	

Special Showing Instructions (Max. 100 Characters)

*Lease Yes No *Exchange Yes No *Sublet Yes No

Lease Type A- Ground Lease B- Net Lease C- Triple-Net Lease (NNN) G- Gross O- Other (See Remarks)
Lease Price Includes A- Building B- Business C- Land E- Not Applicable D- Other (See Remarks)

*Taxes \$ [] *Fiscal Year [] Mill Rate [] *Specific Zoning Code [] Certification Number or Deed Date []
*Assessed Value Land [] *Assessed Value Building [] *Total Assessed Value [] Map [] Block [] Lot [] *Book [] *Page []

*Zone Description or Title A- Legal Conforming B- Legal Non-Conforming C- Other (See Remarks)
*Type of CI (choose only one) Commercial Industrial 5+ Residential Land Office Commercial Condo

UNITS SQUARE FEET
*Residential *Square Feet *# Buildings # of Restrooms # of Loading Docks # Drive-In Doors
*Office *Square Feet Ceiling Height *# Stories # Units Traffic Count/Day
*Retail *Square Feet *Approximate Lot Size Approximate Acres Approximate Frontage Approximate Depth
*Warehouse *Square Feet *Year Established *Year Established Source *21E on File
*Manufacturing *Square Feet Site Condition
Total Units Total Square Feet HERS Index Score Completion Date of HERS Score

Survey Yes No Unknown Unspecified Plat Plan Yes No Unknown Unspecified Lien and Encumbrance Yes No Unknown Unspecified
Expandable Yes No Unknown Unspecified Underground Tank Yes No Unknown Unspecified Easements Yes No Unknown Unspecified
Dividable Yes No Unknown Unspecified Sub-Dividable Yes No Unknown Unspecified Elevator Yes No Unknown Unspecified
Sprinklers Yes No Unknown Unspecified Railroad Siding Yes No Unknown Unspecified Handicap Access/Features Yes No Unknown Unspecified

Gross Annual Income \$ [] *Net Operating Income \$ [] Gross Annual Expenses \$ [] Special Financing Yes No Unknown Unspecified
Association Yes No Unknown Unspecified Association Fee []

Association Fee Includes
 A- Heat H- Security O- Snow Removal V- Paddle Tennis 3- Extra Storage
 B- Hot Water I- Swimming Pool P- Golf Course W- Exercise Room 4- Refuse Removal
 C- Electric J- Laundry Facilities Q- Putting Green X- Sauna/Steam 5- Garden Area
 D- Gas K- Elevator R- Tennis Court Y- Clubroom 6- Valet Parking
 E- Water L- Exterior Maintenance S- Playground Z- Walking/Jogging Trails 7- N/A
 F- Sewer M- Road Maintenance T- Park 1- Beach Rights 8- Air Conditioning
 G- Master Insurance N- Landscaping U- Recreational Facilities 2- Dock/Mooring 9- Parking

***Parking Spaces**

Parking Description

<input type="checkbox"/> A- 1-10 Spaces	<input type="checkbox"/> E- Garage	<input type="checkbox"/> J- 11-20 Spaces	<input type="checkbox"/> N- Paved Driveway	<input type="checkbox"/> R- Off Site
<input type="checkbox"/> B- Assigned	<input type="checkbox"/> F- Open	<input type="checkbox"/> K- 21+ Spaces	<input type="checkbox"/> O- Unpaved Driveway	<input type="checkbox"/> S- On Site
<input type="checkbox"/> C- Detached	<input type="checkbox"/> G- Street	<input type="checkbox"/> L- Improved Driveway	<input type="checkbox"/> P- Leased	<input type="checkbox"/> T- Reserved
<input type="checkbox"/> D- Attached	<input type="checkbox"/> H- Under	<input type="checkbox"/> M- Stone/Gravel	<input type="checkbox"/> Q- No Parking	<input type="checkbox"/> U- Shared

Location

<input type="checkbox"/> A- Downtown	<input type="checkbox"/> E- Park	<input type="checkbox"/> I- Industrial Park	<input type="checkbox"/> M- Highway Access	<input type="checkbox"/> P- Corner Lot
<input type="checkbox"/> B- Urban	<input type="checkbox"/> F- Shopping Mall	<input type="checkbox"/> J- Office Park	<input type="checkbox"/> N- Public Transportation	<input type="checkbox"/> Q- Interior Lot
<input type="checkbox"/> C- Suburban	<input type="checkbox"/> G- Strip	<input type="checkbox"/> K- Free Standing	<input type="checkbox"/> O- Central Business District	<input type="checkbox"/> R- Neighborhood
<input type="checkbox"/> D- Rural	<input type="checkbox"/> H- Historic	<input type="checkbox"/> L- Interstate		

Utilities

<input type="checkbox"/> A- Public Water	<input type="checkbox"/> D- Private Sewer	<input type="checkbox"/> G- Natural Gas	<input type="checkbox"/> J- 220 Volts	<input type="checkbox"/> N- Fiber Optic
<input type="checkbox"/> B- Private Water	<input type="checkbox"/> E- Water Available	<input type="checkbox"/> H- Bottled Gas	<input type="checkbox"/> K- 440 Volts	<input type="checkbox"/> M- Other (See Remarks)
<input type="checkbox"/> C- Public Sewer	<input type="checkbox"/> F- Sewer Available	<input type="checkbox"/> I- 110 Volts	<input type="checkbox"/> L- Three Phase	

Roof Material

<input type="checkbox"/> A- Aluminum	<input type="checkbox"/> J- Asphalt/Composition Shingles	<input type="checkbox"/> O- Teme - Coated - Stainless	<input type="checkbox"/> T- Composition	<input type="checkbox"/> Y- Shake
<input type="checkbox"/> B- Membrane	<input type="checkbox"/> K- Clay	<input type="checkbox"/> P- Vegetation/Garden	<input type="checkbox"/> U- Metal	<input type="checkbox"/> Z- Slate
<input type="checkbox"/> C- Combination	<input type="checkbox"/> L- Living	<input type="checkbox"/> Q- Asphalt/Fiberglass Shingles	<input type="checkbox"/> V- Reflective Roofing - ENERGY STAR	<input type="checkbox"/> 1- Wood Shingles
<input type="checkbox"/> D- Shingle	<input type="checkbox"/> M- Metal Roofing (Recycled)	<input type="checkbox"/> R- Bitumen	<input type="checkbox"/> W- Rolled	<input type="checkbox"/> 2- Tile
<input type="checkbox"/> E- Tar & Gravel	<input type="checkbox"/> N- Radiant Roof Barriers	<input type="checkbox"/> S- Channel	<input type="checkbox"/> X- Rubber	<input type="checkbox"/> F- Other (See Remarks)

Construction

<input type="checkbox"/> A- Aluminum	<input type="checkbox"/> C- Stone/Concrete	<input type="checkbox"/> E- Mason	<input type="checkbox"/> G- Stucco	<input type="checkbox"/> H- Other (See Remarks)
<input type="checkbox"/> B- Brick	<input type="checkbox"/> D- Frame	<input type="checkbox"/> F- Steel		

***Seller Disclosure Declaration** Yes No

Disclosures (Max. 300 Characters. Please include an additional page if needed.)

****REMINDER****

As stated in the MLS PIN Rules & Regulations Sec 1.0 (e), **no broker, agent or agency may be named or identified, nor may any web, e-mail or voicemail address or other personal form of identification be included**, in any section or field of any Property Data Form, except only in "Firm Remarks", "Team Member", and "Special Showing Instructions."

Public Remarks (Max. 1000 Characters. Please include an additional page if needed.)

Firm Remarks (Max. 300 Characters. Please include an additional page if needed.)

Exclusions (Max. 100 Characters. Please include an additional page if needed.)