



# BU BUSINESS OPPORTUNITY LISTING INPUT FORM

Revised 3/26/2025

\* Denotes Required Fields

Listing Number \_\_\_\_\_

List Office Name \_\_\_\_\_

List Agent Name \_\_\_\_\_

\*List Office ID \_\_\_\_\_

Team Member(s) \_\_\_\_\_

\*List Agent ID \_\_\_\_\_

Related MLS Number(s) \_\_\_\_\_

\*List Price \_\_\_\_\_

\*List Date \_\_\_\_\_

\*Expiration Date \_\_\_\_\_

## \*Type of Listing Agreement

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> A- Exclusive Right to Sell                      | <input type="checkbox"/> G Facilitation/Exclusive Right to Sell                       | <input type="checkbox"/> J- Facilitation/Exclusive Right to Sell With Variable Rate of Commission |
| <input type="checkbox"/> B- Exclusive Right to Sell With Named Exclusion | <input type="checkbox"/> H- Facilitation/Exclusive Right to Sell With Named Exclusion | <input type="checkbox"/> K- Facilitation/Exclusive Right to Sell With Dual Rate of Commission     |
| <input type="checkbox"/> D- Exclusive Agency                             | <input type="checkbox"/> I- Facilitation/Exclusive                                    |   |

(Note: Compensation is not required in Pinergy. These fields may be left blank if applicable.)

## Seller-Offered Compensation Based On

- ☐ Gross/Full Sale Price ☐ Net Sale Price ☐ Compensation Not Offered ☐ Compensation Offered but Not in MLS ☐ Unspecified

## Seller-Offered Sub-Agency Compensation Offered

- ☐ Yes ☐ No ☐ Unspecified

## Seller-Offered Buyer's Broker Compensation Offered

- ☐ Yes ☐ No ☐ Unspecified

## Seller-Offered Facilitator Compensation Offered

- ☐ Yes ☐ No ☐ Unspecified

## Seller-Offered Sub-Agency Compensation

\_\_\_\_\_% ☐ % ☐ \$

## Seller-Offered Buyer's Broker Compensation

\_\_\_\_\_% ☐ % ☐ \$

## Seller-Offered Facilitator Compensation

\_\_\_\_\_% ☐ % ☐ \$

## \*Entry Only

- ☐ Yes ☐ No

If entering **YES** in the Entry Only field you are hereby indicating that this listing is an Entry Only Listing and as such you will be providing no other services to the seller other than the entering of this listing into the MLS System. Please refer to Sec. 1.0 (b) Note 2 and the Definitions section of the Rules & Regulations for more information.

\*Street # \_\_\_\_\_ \*Street Name \_\_\_\_\_ \*Town \_\_\_\_\_ \*State \_\_\_\_\_ \*Zip Code \_\_\_\_\_ Zip 4 \_\_\_\_\_

Parcel ID Number/PIN (Max. 36 Characters)

Area

\*Directions (Max. 100 Characters)

## Sub-Agent Showing

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> A- Call List Office                               | <input type="checkbox"/> P- Appointment Required                            | <input type="checkbox"/> X- Video Recording/Surveillance Device on Premises |
| <input type="checkbox"/> C- Call List Agent                                | <input type="checkbox"/> T- Lock Box  |   |
| <input type="checkbox"/> K- Schedule with ShowingTime or Call 888-627-2775 | <input type="checkbox"/> V- Sign  | <input type="checkbox"/> Y- Email List Agent                                |
| <input type="checkbox"/> Z- Schedule with ShowingTime                      | <input type="checkbox"/> W- Audio Recording/Surveillance Device on Premises | <input type="checkbox"/> 1- Schedule with Homesnap Showings                 |
| <input type="checkbox"/> O- Accompanied Showings                           |   | <input type="checkbox"/> L- Other (See Special Showing Instructions)        |

## Buyer's Agent Showing

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> A- Call List Office                               | <input type="checkbox"/> P- Appointment Required                            | <input type="checkbox"/> X- Video Recording/Surveillance Device on Premises |
| <input type="checkbox"/> C- Call List Agent                                | <input type="checkbox"/> T- Lock Box  |   |
| <input type="checkbox"/> K- Schedule with ShowingTime or Call 888-627-2775 | <input type="checkbox"/> V- Sign  | <input type="checkbox"/> Y- Email List Agent                                |
| <input type="checkbox"/> Z- Schedule with ShowingTime                      | <input type="checkbox"/> W- Audio Recording/Surveillance Device on Premises | <input type="checkbox"/> 1- Schedule with Homesnap Showings                 |
| <input type="checkbox"/> O- Accompanied Showings                           |   | <input type="checkbox"/> L- Other (See Special Showing Instructions)        |

**Facilitator Showing**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> A- Call List Office                               | <input type="checkbox"/> P- Appointment Required                            | <input type="checkbox"/> X- Video Recording/Surveillance Device on Premises |
| <input type="checkbox"/> C- Call List Agent                                | <input type="checkbox"/> T- Lock Box  |   |
| <input type="checkbox"/> K- Schedule with ShowingTime or Call 888-627-2775 | <input type="checkbox"/> V- Sign  | <input type="checkbox"/> Y- Email List Agent                                |
| <input type="checkbox"/> Z- Schedule with ShowingTime                      | <input type="checkbox"/> W- Audio Recording/Surveillance Device on Premises | <input type="checkbox"/> 1- Schedule with Homesnap Showings                 |
| <input type="checkbox"/> O- Accompanied Showings                           |   | <input type="checkbox"/> L- Other (See Special Showing Instructions)        |

**Special Showing Instructions** (Max. 100 Characters)**\*Type of Business Opportunity** (choose only one)

- |  |   |  |  |   |
|--|---|--|--|---|
| <input type="checkbox"/> Hotel/Motel         | <input type="checkbox"/> Restaurant with Liquor | <input type="checkbox"/> Restaurant without Liquor | <input type="checkbox"/> Beauty Services     | <input type="checkbox"/> Retail/Wholesale |
| <input type="checkbox"/> Service             | <input type="checkbox"/> Laundry/Dryclean       | <input type="checkbox"/> Health Center             | <input type="checkbox"/> Bar/Lounge          | <input type="checkbox"/> Package Store    |
| <input type="checkbox"/> Convenience/Grocery | <input type="checkbox"/> Auto Retail            | <input type="checkbox"/> Concessions               | <input type="checkbox"/> Other (See Remarks) |   |

**\*Year Established****Gross Annual Income \$****Net Operating Income \$****Gross Annual Expenses \$****Special Financing**

- ☐
- Yes
- ☐
- No
- ☐
- Unknown
- ☐
- Unspecified

**\*Approximate Lot Size** (Sq. Ft.)**# of Restrooms****Building SqFt****# of Loading Docks****# Drive-In Doors****Traffic Count/Day****Handicap Access/Features**

- ☐
- Yes
- ☐
- No
- ☐
- Unknown
- ☐
- Unspecified

**Elevator**

- ☐
- Yes
- ☐
- No
- ☐
- Unknown
- ☐
- Unspecified

**Equip List Available**

- ☐
- Yes
- ☐
- No
- ☐
- Unknown
- ☐
- Unspecified

**Inventory Included**

- ☐
- Yes
- ☐
- No
- ☐
- Unknown
- ☐
- Unspecified

**Real Estate Included**

- ☐
- Yes
- ☐
- No
- ☐
- Unknown
- ☐
- Unspecified

**Owner Training**

- ☐
- Yes
- ☐
- No
- ☐
- Unknown
- ☐
- Unspecified

**Related MLS Listing #****Business Hours****\*Specific Zoning Code****Zone Description or Title**

- ☐
- A- Legal Conforming
- ☐
- B- Legal Non-Conforming
- ☐
- C- Other (See Remarks)

**\*\* Parking Spaces****Location**

- |                                      |   |   |   |  |
|--------------------------------------|---|---|---|--|
| <input type="checkbox"/> A- Downtown | <input type="checkbox"/> E- Park          | <input type="checkbox"/> I- Industrial Park | <input type="checkbox"/> M- Highway Access            | <input type="checkbox"/> P- Corner Lot   |
| <input type="checkbox"/> B- Urban    | <input type="checkbox"/> F- Shopping Mall | <input type="checkbox"/> J- Office Park     | <input type="checkbox"/> N- Public Transportation     | <input type="checkbox"/> Q- Interior Lot |
| <input type="checkbox"/> C- Suburban | <input type="checkbox"/> G- Strip         | <input type="checkbox"/> K- Free Standing   | <input type="checkbox"/> O- Central Business District | <input type="checkbox"/> R- Neighborhood |
| <input type="checkbox"/> D- Rural    | <input type="checkbox"/> H- Historic      | <input type="checkbox"/> L- Interstate      |   |  |

**Utilities**

- |   |   |   |   |   |
|---|---|---|---|---|
| <input type="checkbox"/> A- Public Water  | <input type="checkbox"/> D- Private Sewer   | <input type="checkbox"/> G- Natural Gas | <input type="checkbox"/> J- 220 Volts   | <input type="checkbox"/> N- Fiber Optic         |
| <input type="checkbox"/> B- Private Water | <input type="checkbox"/> E- Water Available | <input type="checkbox"/> H- Bottled Gas | <input type="checkbox"/> K- 440 Volts   | <input type="checkbox"/> O- Leased Propane Tank |
| <input type="checkbox"/> C- Public Sewer  | <input type="checkbox"/> F- Sewer Available | <input type="checkbox"/> I- 110 Volts   | <input type="checkbox"/> L- Three Phase | <input type="checkbox"/> M- Other (See Remarks) |

**Documents in Hand**

- |   |   |  |  |   |
|---|---|--|--|---|
| <input type="checkbox"/> A- Site Plan                     | <input type="checkbox"/> E- Septic Design       | <input type="checkbox"/> I- Load Stress Analysis | <input type="checkbox"/> L- Owner Provided | <input type="checkbox"/> O- Limited Information |
| <input type="checkbox"/> B- Aerial Photo                  | <input type="checkbox"/> F- Investment Analysis | <input type="checkbox"/> J- Tax Return           | <input type="checkbox"/> M- May Show Books | <input type="checkbox"/> P- Lease Agreement     |
| <input type="checkbox"/> C- Soil Survey                   | <input type="checkbox"/> G- Feasibility Study   | <input type="checkbox"/> K- Accountant Provided  | <input type="checkbox"/> N- Pro Forma      | <input type="checkbox"/> Q- None                |
| <input type="checkbox"/> D- Environmental Site Assessment | <input type="checkbox"/> H- Arch Drawings       |  |  |   |

**Facilities**

- |                                     |  |                                      |                                     |   |
|-------------------------------------|--|--------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> A- Kitchen | <input type="checkbox"/> C- Conference | <input type="checkbox"/> E- Lounge   | <input type="checkbox"/> G- Locker  | <input type="checkbox"/> I- Office              |
| <input type="checkbox"/> B- Vault   | <input type="checkbox"/> D- Lobby      | <input type="checkbox"/> F- Exercise | <input type="checkbox"/> H- Meeting | <input type="checkbox"/> J- Other (See Remarks) |

**Building**

- ☐ A- Brick      ☐ C- Masonry      ☐ E- Pre-cast      ☐ G- Subdivided      ☐ I- Other (See Remarks)  
☐ B- Frame      ☐ D- Steel      ☐ F- Historic      ☐ H- Clear Span

**Tenant Expenses**

- ☐ A- Taxes      ☐ D- Air Conditioning      ☐ G- Water      ☐ J- Trash Service      ☐ M- Expenses over Base  
☐ B- Taxes over Base      ☐ E- Electric      ☐ H- Insurance      ☐ K- Snow Removal      ☐ N- Escalator  
☐ C- Heat      ☐ F- Sewer      ☐ I- Janitorial      ☐ L- Parking

**System**

- ☐ A- Telephone      ☐ C- Security Lights      ☐ E- Dry Sprinkler      ☐ G- None  
☐ B- Security      ☐ D- Wet Sprinkler      ☐ F- Conveyor

**Terms**

- ☐ A- Assumable      ☐ D- Option Available      ☐ G- Special      ☐ M- Lender Approval Required  
☐ B- Seller 1st      ☐ E- Rent with Option      ☐ H- Lease      ☐ O- Estate Sale  
☐ C- Seller 2nd      ☐ F- Joint Venture      ☐ I- Month-to-Month      ☐ J- Other (See Remarks)

**Form**

- ☐ A- Corporation      ☐ B- Sub S Corporation      ☐ C- Partnership      ☐ D- Sole Owner      ☐ E- Other (See Remarks)

**Reason for Selling**

- ☐ A- Retirement      ☐ C- Relocation      ☐ E- Health  
☐ B- Personal      ☐ D- Consolidating      ☐ F- Other (See Remarks)

**Special Licenses**

- ☐ Yes      ☐ No      ☐ Other (See Remarks)      ☐ Unknown      ☐ Unspecified

**\*Basement**

- ☐ Yes      ☐ No

**Basement Features**

- ☐ A- Full      ☐ F- Walk Out      ☐ J- Sump Pump      ☐ N- Slab      ☐ Q- Unfinished Basement  
☐ B- Partial      ☐ G- Interior Access      ☐ L- Dirt Floor      ☐ O- Crawl      ☐ R- Exterior Access  
☐ C- Mixed      ☐ I- Bulkhead      ☐ M- Concrete Floor      ☐ P- Finished      ☐ D- Other (See Remarks)  
☐ E- Partially Finished

**\*Seller Disclosure Declaration**

- ☐ Yes      ☐ No

**Disclosures** (Max. 300 Characters. Please include an additional page if needed.)

**\*\*REMINDER\*\***

As stated in the MLS PIN Rules & Regulations Sec 1.0 (e), **no broker, agent or agency may be named or identified, nor may any web, e-mail or voicemail address or other personal form of identification be included**, in any section or field of any Property Data Form, except only in "Firm Remarks", "Team Member", and "Special Showing Instructions."

**Public Remarks** (Max. 1000 Characters. Please include an additional page if needed.)

**Firm Remarks** (Max. 1000 Characters. Please include an additional page if needed.)  
**(Note: Firm Remarks may not be used to facilitate or communicate offers of compensation.)**

**Exclusions** (Max. 100 Characters. Please include an additional page if needed.)