



OFFICE INFORMATION FORM

Revised 01/30/2020

Use this form to change office information or to cancel MLS Property Information Network service for the office. Please complete this form and fax it to (508) 845-2434.

Office Information:

Name: _____ MLS ID: _____
Street Address: _____
City: _____ State: _____ Zip: _____
Telephone #: _____ Fax #: _____
Office Email Address: _____

Please Select One of the Following Choices

- Office Information Changed:
 - _____ Office Address
 - _____ Office Telephone #
 - _____ Office Fax #

- Please cancel my office service with MLS Property Information Network.
Effective Date: _____

- Please cancel my office account with MLS Property Information Network. I will be transferring to a different MLS office #: _____ (List new Office ID)
 - MLS PIN will also require a Subscriber Information Form signed by the principal / manager of the new office you (and any subscribers) are transferring to.
 - Any Active or Under Agreement listings associated with the office closing down should be Cancelled and re-entered as New listings under the new office you (and any subscribers) are transferring to.

NAME OF PRINCIPAL (PLEASE PRINT)

SIGNATURE OF PRINCIPAL

DATE

If you have any questions, please call MLS PIN Membership at (800) 695-3000 option 3.