



# CI COMMERCIAL/INDUSTRIAL LISTING INPUT FORM

Revised 7/23/2024

**\* Denotes Required Fields**

Listing Number \_\_\_\_\_

List Office Name \_\_\_\_\_ List Agent Name \_\_\_\_\_  
 \*List Office ID  Team Member(s) \_\_\_\_\_  
 \*List Agent ID  Related MLS Number(s) \_\_\_\_\_

\*Space Available (choose only one)  For Sale  For Lease  For Sale/Lease

\*List Price  \*List Date  \*Expiration Date

**\*Type of Listing Agreement**

- A- Exclusive Right to Sell
- B- Exclusive Right to Sell With Named Exclusion
- D- Exclusive Agency
- E- Exclusive Right to Sell With Variable Rate of Commission
- F- Exclusive Right to Sell With Dual Rate of Commission
- G Facilitation/Exclusive Right to Sell
- H- Facilitation/Exclusive Right to Sell With Named Exclusion
- I- Facilitation/Exclusive
- J- Facilitation/Exclusive Right to Sell With Variable Rate of Commission
- K- Facilitation/Exclusive Right to Sell With Dual Rate of Commission
- M- Exclusive Right to Lease

(Note: Compensation is not required in Pinergy. These fields may be left blank if applicable.)

Compensation Based On  Gross/Full Sale Price  Net Sale Price  Compensation Not Offered  Compensation Offered but Not in MLS  Unspecified

**Sub-Agency Compensation Offered**

Yes  No  Unspecified

**Buyer's Broker Compensation Offered**

Yes  No  Unspecified

**Facilitator Compensation Offered**

Yes  No  Unspecified

**Sub-Agency Compensation**

%  \$

**Buyer's Broker Compensation**

%  \$

**Facilitator Compensation**

%  \$

**\*Entry Only**

Yes  No

If entering YES in the Entry Only field you are hereby indicating that this listing is an Entry Only Listing and as such you will be providing no other services to the seller other than the entering of this listing into the MLS System. Please refer to Sec. 1.0 (b) Note 2 and the Definitions section of the Rules & Regulations for more information.

**\*Lender Owned**

Yes  No  Undisclosed

**\*Short Sale With Lender Approval Required**

Yes  No  Unknown

\*Street #  \*Street Name  Unit #  \*Town  \*State  \*Zip Code  - Zip 4

**Parcel ID Number / PIN (Max. 36 Characters)**

**Area**

**\*Directions (Max. 100 Characters)**

**Sub-Agent Showing**

- A- Call List Office
- C- Call List Agent
- K- Schedule with ShowingTime or Call 888-627-2775
- Z- Schedule with ShowingTime
- O- Accompanied Showings
- P- Appointment Required
- Q- Call Tenant
- R- Go Direct
- S- Key in Office
- T- Lock Box
- U- Owner
- V- Sign
- W- Audio Recording/Surveillance Device on Premises
- X- Video Recording/Surveillance Device on Premises
- Y- Email List Agent
- 1- Schedule with Homesnap Showings
- L- Other (See Special Showing Instructions)

**Buyer's Agent Showing**

<input type="checkbox"/> A- Call List Office	<input type="checkbox"/> Q- Call Tenant	<input type="checkbox"/> W- Audio Recording/Surveillance Device on Premises
<input type="checkbox"/> C- Call List Agent	<input type="checkbox"/> R- Go Direct	<input type="checkbox"/> X- Video Recording/Surveillance Device on Premises
<input type="checkbox"/> K- Schedule with ShowingTime or Call 888-627-2775	<input type="checkbox"/> S- Key in Office	<input type="checkbox"/> Y- Email List Agent
<input type="checkbox"/> Z- Schedule with ShowingTime	<input type="checkbox"/> T- Lock Box	<input type="checkbox"/> 1- Schedule with Homesnap Showings
<input type="checkbox"/> O- Accompanied Showings	<input type="checkbox"/> U- Owner	<input type="checkbox"/> L- Other (See Special Showing Instructions)
<input type="checkbox"/> P- Appointment Required	<input type="checkbox"/> V- Sign	

**Facilitator Showing**

<input type="checkbox"/> A- Call List Office	<input type="checkbox"/> Q- Call Tenant	<input type="checkbox"/> W- Audio Recording/Surveillance Device on Premises
<input type="checkbox"/> C- Call List Agent	<input type="checkbox"/> R- Go Direct	<input type="checkbox"/> X- Video Recording/Surveillance Device on Premises
<input type="checkbox"/> K- Schedule with ShowingTime or Call 888-627-2775	<input type="checkbox"/> S- Key in Office	<input type="checkbox"/> Y- Email List Agent
<input type="checkbox"/> Z- Schedule with ShowingTime	<input type="checkbox"/> T- Lock Box	<input type="checkbox"/> 1- Schedule with Homesnap Showings
<input type="checkbox"/> O- Accompanied Showings	<input type="checkbox"/> U- Owner	<input type="checkbox"/> L- Other (See Special Showing Instructions)
<input type="checkbox"/> P- Appointment Required	<input type="checkbox"/> V- Sign	

**Special Showing Instructions** (Max. 100 Characters)

**\*Lease**  Yes  No     
 **\*Exchange**  Yes  No     
 **\*Sublet**  Yes  No

**Lease Type**  A- Ground Lease  B- Net Lease  C- Triple-Net Lease (NNN)  G- Gross  O- Other (See Remarks)

**Lease Price Includes**  A- Building  B- Business  C- Land  E- Not Applicable  D- Other (See Remarks)

**\*Taxes \$**      
 **\*Fiscal Year**      
 **Mill Rate**      
 **\*Specific Zoning Code**      
 **Certification Number or Deed Date**

**\*Assessed Value Land**      
 **\*Assessed Value Building**      
 **\*Total Assessed Value**      
 **Map**      
 **Block**      
 **Lot**      
 **\*Book**      
 **\*Page**

**\*Zone Description or Title**  A- Legal Conforming  B- Legal Non-Conforming  C- Other (See Remarks)

**\*Type of CI** (choose only one)  Commercial  Industrial  5+ Residential  Land  Office  Commercial Condo  Mixed Use  Parking

<b># UNITS</b>	<b>SQUARE FEET</b>				
<b>*Residential</b>	<b>*Square Feet</b>	<b>*# Buildings</b>	<b># of Restrooms</b>	<b># of Loading Docks</b>	<b># Drive-In Doors</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>*Office</b>	<b>*Square Feet</b>	<b>Ceiling Height</b>	<b>*# Stories</b>	<b># Units</b>	<b>Traffic Count/Day</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>*Retail</b>	<b>*Square Feet</b>	<b>*Approximate Lot Size</b>	<b>Approximate Acres</b>	<b>Approximate Frontage</b>	<b>Approximate Depth</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>*Warehouse</b>	<b>*Square Feet</b>	<b>*Year Established</b>	<b>*Year Established Source</b>		<b>*21E on File</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/> Appraiser <input type="checkbox"/> Builder <input type="checkbox"/> Owner <input type="checkbox"/> Public Record		<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>*Manufacturing</b>	<b>*Square Feet</b>	<b>Site Condition</b>			
<input type="text"/>	<input type="text"/>	<input type="checkbox"/> A- Dry <input type="checkbox"/> B- Level <input type="checkbox"/> C- Open <input type="checkbox"/> D- Slope <input type="checkbox"/> E- Wet <input type="checkbox"/> F- Wood <input type="checkbox"/> G- Improved			
<b>Total Units</b>	<b>Total Square Feet</b>	<b>HERS Index Score</b>	<b>Completion Date of HERS Score</b>		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		

**Survey**

- Yes  No  Unknown  Unspecified

**Plat Plan**

- Yes  No  Unknown  Unspecified

**Lien and Encumbrance**

- Yes  No  Unknown  Unspecified

**Expandable**

- Yes  No  Unknown  Unspecified

**Underground Tank**

- Yes  No  Unknown  Unspecified

**Easements**

- Yes  No  Unknown  Unspecified

**Dividable**

- Yes  No  Unknown  Unspecified

**Sub-Dividable**

- Yes  No  Unknown  Unspecified

**Elevator**

- Yes  No  Unknown  Unspecified

**Sprinklers**

- Yes  No  Unknown  Unspecified

**Railroad Siding**

- Yes  No  Unknown  Unspecified

**Handicap Access/Features**

- Yes  No  Unknown  Unspecified

**Gross Annual Income \$**

**\*Net Operating Income \$**

**Gross Annual Expenses \$**

**Special Financing**

- Yes  No  Unknown  Unspecified

**Association**

- Yes  No  Unknown  Unspecified

**Association Fee**

**Association Fee Includes**

- |  |  |   |  |  |
|--|--|---|--|--|
| <input type="checkbox"/> A- Heat             | <input type="checkbox"/> I- Swimming Pool        | <input type="checkbox"/> Q- Putting Green           | <input type="checkbox"/> Y- Clubroom               | <input type="checkbox"/> 7- N/A              |
| <input type="checkbox"/> B- Hot Water        | <input type="checkbox"/> J- Laundry Facilities   | <input type="checkbox"/> R- Tennis Court            | <input type="checkbox"/> Z- Walking/Jogging Trails | <input type="checkbox"/> 8- Air Conditioning |
| <input type="checkbox"/> C- Electric         | <input type="checkbox"/> K- Elevator             | <input type="checkbox"/> S- Playground              | <input type="checkbox"/> 1- Beach Rights           | <input type="checkbox"/> 9- Parking          |
| <input type="checkbox"/> D- Gas              | <input type="checkbox"/> L- Exterior Maintenance | <input type="checkbox"/> T- Park                    | <input type="checkbox"/> 2- Dock/Mooring           | <input type="checkbox"/> 11- Flood Insurance |
| <input type="checkbox"/> E- Water            | <input type="checkbox"/> M- Road Maintenance     | <input type="checkbox"/> U- Recreational Facilities | <input type="checkbox"/> 3- Extra Storage          | <input type="checkbox"/> 13- Management Fee  |
| <input type="checkbox"/> F- Sewer            | <input type="checkbox"/> N- Landscaping          | <input type="checkbox"/> V- Paddle Tennis           | <input type="checkbox"/> 4- Refuse Removal         |  |
| <input type="checkbox"/> G- Master Insurance | <input type="checkbox"/> O- Snow Removal         | <input type="checkbox"/> W- Exercise Room           | <input type="checkbox"/> 5- Garden Area            |  |
| <input type="checkbox"/> H- Security         | <input type="checkbox"/> P- Golf Course          | <input type="checkbox"/> X- Sauna/Steam             | <input type="checkbox"/> 6- Valet Parking          |  |

**\*Parking Spaces**

**Parking Description**

- |   |                                    |   |  |                                      |
|---|------------------------------------|---|--|--------------------------------------|
| <input type="checkbox"/> A- 1-10 Spaces | <input type="checkbox"/> E- Garage | <input type="checkbox"/> J- 11-20 Spaces      | <input type="checkbox"/> N- Paved Driveway   | <input type="checkbox"/> R- Off Site |
| <input type="checkbox"/> B- Assigned    | <input type="checkbox"/> F- Open   | <input type="checkbox"/> K- 21+ Spaces        | <input type="checkbox"/> O- Unpaved Driveway | <input type="checkbox"/> S- On Site  |
| <input type="checkbox"/> C- Detached    | <input type="checkbox"/> G- Street | <input type="checkbox"/> L- Improved Driveway | <input type="checkbox"/> P- Leased           | <input type="checkbox"/> T- Reserved |
| <input type="checkbox"/> D- Attached    | <input type="checkbox"/> H- Under  | <input type="checkbox"/> M- Stone/Gravel      | <input type="checkbox"/> Q- No Parking       | <input type="checkbox"/> U- Shared   |

**Location**

- |                                      |   |   |   |  |
|--------------------------------------|---|---|---|--|
| <input type="checkbox"/> A- Downtown | <input type="checkbox"/> E- Park          | <input type="checkbox"/> I- Industrial Park | <input type="checkbox"/> M- Highway Access            | <input type="checkbox"/> P- Corner Lot   |
| <input type="checkbox"/> B- Urban    | <input type="checkbox"/> F- Shopping Mall | <input type="checkbox"/> J- Office Park     | <input type="checkbox"/> N- Public Transportation     | <input type="checkbox"/> Q- Interior Lot |
| <input type="checkbox"/> C- Suburban | <input type="checkbox"/> G- Strip         | <input type="checkbox"/> K- Free Standing   | <input type="checkbox"/> O- Central Business District | <input type="checkbox"/> R- Neighborhood |
| <input type="checkbox"/> D- Rural    | <input type="checkbox"/> H- Historic      | <input type="checkbox"/> L- Interstate      |   |  |

**Utilities**

- |   |   |   |   |   |
|---|---|---|---|---|
| <input type="checkbox"/> A- Public Water  | <input type="checkbox"/> D- Private Sewer   | <input type="checkbox"/> G- Natural Gas | <input type="checkbox"/> J- 220 Volts   | <input type="checkbox"/> N- Fiber Optic         |
| <input type="checkbox"/> B- Private Water | <input type="checkbox"/> E- Water Available | <input type="checkbox"/> H- Bottled Gas | <input type="checkbox"/> K- 440 Volts   | <input type="checkbox"/> O- Leased Propane Tank |
| <input type="checkbox"/> C- Public Sewer  | <input type="checkbox"/> F- Sewer Available | <input type="checkbox"/> I- 110 Volts   | <input type="checkbox"/> L- Three Phase | <input type="checkbox"/> M- Other (See Remarks) |

**Roof Material**

- |  |  |   |  |   |
|--|--|---|--|---|
| <input type="checkbox"/> A- Aluminum     | <input type="checkbox"/> J- Asphalt/Composition Shingles | <input type="checkbox"/> O- Terne - Coated - Stainless  | <input type="checkbox"/> T- Composition                      | <input type="checkbox"/> Y- Shake               |
| <input type="checkbox"/> B- Membrane     | <input type="checkbox"/> K- Clay                         | <input type="checkbox"/> P- Vegetation/Garden           | <input type="checkbox"/> U- Metal                            | <input type="checkbox"/> Z- Slate               |
| <input type="checkbox"/> C- Combination  | <input type="checkbox"/> L- Living                       | <input type="checkbox"/> Q- Asphalt/Fiberglass Shingles | <input type="checkbox"/> V- Reflective Roofing - ENERGY STAR | <input type="checkbox"/> 1- Wood Shingles       |
| <input type="checkbox"/> D- Shingle      | <input type="checkbox"/> M- Metal Roofing (Recycled)     | <input type="checkbox"/> R- Bitumen                     | <input type="checkbox"/> W- Rolled                           | <input type="checkbox"/> 2- Tile                |
| <input type="checkbox"/> E- Tar & Gravel | <input type="checkbox"/> N- Radiant Roof Barriers        | <input type="checkbox"/> S- Channel                     | <input type="checkbox"/> X- Rubber                           | <input type="checkbox"/> F- Other (See Remarks) |

**Construction**

- |                                      |  |                                   |                                    |   |
|--------------------------------------|--|-----------------------------------|------------------------------------|---|
| <input type="checkbox"/> A- Aluminum | <input type="checkbox"/> C- Stone/Concrete | <input type="checkbox"/> E- Mason | <input type="checkbox"/> G- Stucco | <input type="checkbox"/> H- Other (See Remarks) |
| <input type="checkbox"/> B- Brick    | <input type="checkbox"/> D- Frame          | <input type="checkbox"/> F- Steel |                                    |   |

**\*Seller Disclosure Declaration**     Yes     No

**Disclosures** (Max. 300 Characters. Please include an additional page if needed.)

**\*\*REMINDER\*\***

As stated in the MLS PIN Rules & Regulations Sec 1.0 (e), **no broker, agent or agency may be named or identified, nor may any web, e-mail or voicemail address or other personal form of identification be included**, in any section or field of any Property Data Form, except only in "Firm Remarks", "Team Member", and "Special Showing Instructions."

**Public Remarks** (Max. 1000 Characters. Please include an additional page if needed.)

**Firm Remarks** (Max. 1000 Characters. Please include an additional page if needed.)

**Exclusions** (Max. 100 Characters. Please include an additional page if needed.)