



CC CONDOMINIUM/CO-OP LISTING INPUT FORM

Revised 12/7/2016

*** Denotes Required Fields**

Listing Number _____

List Office Name _____	List Agent Name _____
*List Office ID <input type="text"/>	Team Member(s) _____
*List Agent ID <input type="text"/>	Related MLS Number(s) _____

*List Price <input type="text"/>	*List Date <input type="text"/>	*Expiration Date <input type="text"/>
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***Type of Listing Agreement**

<input type="checkbox"/> A- Exclusive Right to Sell	<input type="checkbox"/> F- Exclusive Right to Sell With Dual Rate of Commission	<input type="checkbox"/> J- Facilitation/Exclusive Right to Sell With Variable Rate of Commission
<input type="checkbox"/> B- Exclusive Right to Sell With Named Exclusion	<input type="checkbox"/> G Facilitation/Exclusive Right to Sell	
<input type="checkbox"/> D- Exclusive Agency	<input type="checkbox"/> H- Facilitation/Exclusive Right to Sell With Named Exclusion	<input type="checkbox"/> K- Facilitation/Exclusive Right to Sell With Dual Rate of Commission
<input type="checkbox"/> E- Exclusive Right to Sell With Variable Rate of Commission	<input type="checkbox"/> I- Facilitation/Exclusive	

***Compensation Based On** Gross/Full Sale Price Net Sale Price

***Sub-Agency Relationship Offered** Yes No

***Sub-Agent Compensation**

***Buyer's Agent Compensation**

***Facilitator Compensation**

***Entry Only** Yes No

If entering **YES** in the Entry Only field you are hereby indicating that this listing is an Entry Only Listing and as such you will be providing no other services to the seller other than the entering of this listing into the MLS System. Please refer to Sec. 1.0 (b) Note 2 and the Definitions section of the Rules & Regulations for more information.

***Lender Owned** Yes No Undisclosed

***Short Sale With Lender Approval Required** Yes No Unknown

*Street # <input type="text"/>	*Street Name <input type="text"/>	*Unit # <input type="text"/>	*Town <input type="text"/>	*State <input type="text"/>	*Zip Code <input type="text"/>	Zip 4 <input type="text"/>
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Complex Name <input type="text"/>	Parcel ID Number/PIN (Max. 36 Characters) <input type="text"/>	Area <input type="text"/>
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Grade School (Max. 15 Characters) <input type="text"/>	Middle School (Max. 15 Characters) <input type="text"/>	High School (Max. 15 Characters) <input type="text"/>
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***Directions** (Max. 100 Characters)

Sub-Agent Showing

<input type="checkbox"/> A- Call List Office	<input type="checkbox"/> E- Lock Box	<input type="checkbox"/> I- Appointment Required	<input type="checkbox"/> N- Pets on Premises
<input type="checkbox"/> B- Owner	<input type="checkbox"/> F- Key in Office	<input type="checkbox"/> J- Sign	<input type="checkbox"/> L- Other (See Special Showing Instructions)
<input type="checkbox"/> C- Call List Agent	<input type="checkbox"/> G- Go Direct	<input type="checkbox"/> K- Schedule with ShowingTime or call 888-627-2775	
<input type="checkbox"/> D- Call Tenant	<input type="checkbox"/> H- Accompanied Showings	<input type="checkbox"/> M- Schedule with Centralized Showing Service or call 888-866-8388	

Buyer's Agent Showing

<input type="checkbox"/> A- Call List Office	<input type="checkbox"/> E- Lock Box	<input type="checkbox"/> I- Appointment Required	<input type="checkbox"/> N- Pets on Premises
<input type="checkbox"/> B- Owner	<input type="checkbox"/> F- Key in Office	<input type="checkbox"/> J- Sign	<input type="checkbox"/> L- Other (See Special Showing Instructions)
<input type="checkbox"/> C- Call List Agent	<input type="checkbox"/> G- Go Direct	<input type="checkbox"/> K- Schedule with ShowingTime or call 888-627-2775	
<input type="checkbox"/> D- Call Tenant	<input type="checkbox"/> H- Accompanied Showings	<input type="checkbox"/> M- Schedule with Centralized Showing Service or call 888-866-8388	

Facilitator Showing

<input type="checkbox"/> A- Call List Office	<input type="checkbox"/> E- Lock Box	<input type="checkbox"/> I- Appointment Required	<input type="checkbox"/> N- Pets on Premises
<input type="checkbox"/> B- Owner	<input type="checkbox"/> F- Key in Office	<input type="checkbox"/> J- Sign	<input type="checkbox"/> L- Other (See Special Showing Instructions)
<input type="checkbox"/> C- Call List Agent	<input type="checkbox"/> G- Go Direct	<input type="checkbox"/> K- Schedule with ShowingTime or call 888-627-2775	
<input type="checkbox"/> D- Call Tenant	<input type="checkbox"/> H- Accompanied Showings	<input type="checkbox"/> M- Schedule with Centralized Showing Service or call 888-866-8388	

Special Showing Instructions (Max. 100 Characters)

Terms

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> A- Seller Will Participate | <input type="checkbox"/> D- Lease Back | <input type="checkbox"/> H- Timeshare | <input type="checkbox"/> O- Estate Sale |
| <input type="checkbox"/> B- Assumable | <input type="checkbox"/> E- Contract for Deed | <input type="checkbox"/> M- Lender Approval Required | <input type="checkbox"/> G- Other (See Remarks) |
| <input type="checkbox"/> C- Lease Option | <input type="checkbox"/> F- Delayed Occupancy | <input type="checkbox"/> N- FHA Approved | |

*Taxes \$	*Fiscal Year	*Assessed Value \$	*Specific Zoning Code	Certification Number or Deed Date		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Map	Block	Lot	*Book	*Page	Master Book	Master Page
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

***Type of CC** (choose only one)

- Condo
 Co-op
 Condox

Unit Placement

- | | | | | |
|---|---|------------------------------------|---|---------------------------------------|
| <input type="checkbox"/> A- Below Grade | <input type="checkbox"/> D- Top/Penthouse | <input type="checkbox"/> G- Corner | <input type="checkbox"/> J- Ground | <input type="checkbox"/> M- Walkout |
| <input type="checkbox"/> B- Street | <input type="checkbox"/> E- End | <input type="checkbox"/> H- Front | <input type="checkbox"/> K- Lower Level | <input type="checkbox"/> N- Courtyard |
| <input type="checkbox"/> C- Upper | <input type="checkbox"/> F- Middle | <input type="checkbox"/> I- Back | <input type="checkbox"/> L- Partially Below Grade | <input type="checkbox"/> O- Garden |

*Unit Level	*# Units in Complex	# Units Owner Occupied	# Units Owner Occupied Source	*Levels in Unit
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Complex Complete

- Yes
 No
 Unknown
 Unspecified

Year Round

- Yes
 No
 Unknown
 Unspecified

Elevator

- Yes
 No
 Unknown
 Unspecified

***Special Assessments**

- Yes
 No
 Unknown

***Special Assessments \$**

***Special Assessment Disclosure** (Max. 200 Characters)

***Condo Association**

- Yes
 No

***Association Fee**

Fee Interval

- Monthly
 Yearly
 Unknown
 Unspecified

***Association Fee Includes**

- | | | | | |
|--|--|---|--|--|
| <input type="checkbox"/> A- Heat | <input type="checkbox"/> H- Security | <input type="checkbox"/> O- Snow Removal | <input type="checkbox"/> V- Paddle Tennis | <input type="checkbox"/> 3- Extra Storage |
| <input type="checkbox"/> B- Hot Water | <input type="checkbox"/> I- Swimming Pool | <input type="checkbox"/> P- Golf Course | <input type="checkbox"/> W- Exercise Room | <input type="checkbox"/> 4- Refuse Removal |
| <input type="checkbox"/> C- Electric | <input type="checkbox"/> J- Laundry Facilities | <input type="checkbox"/> Q- Putting Green | <input type="checkbox"/> X- Sauna/Steam | <input type="checkbox"/> 5- Garden Area |
| <input type="checkbox"/> D- Gas | <input type="checkbox"/> K- Elevator | <input type="checkbox"/> R- Tennis Court | <input type="checkbox"/> Y- Clubroom | <input type="checkbox"/> 6- Valet Parking |
| <input type="checkbox"/> E- Water | <input type="checkbox"/> L- Exterior Maintenance | <input type="checkbox"/> S- Playground | <input type="checkbox"/> Z- Walking/Jogging Trails | <input type="checkbox"/> 7- N/A |
| <input type="checkbox"/> F- Sewer | <input type="checkbox"/> M- Road Maintenance | <input type="checkbox"/> T- Park | <input type="checkbox"/> 1- Beach Rights | <input type="checkbox"/> 8- Air Conditioning |
| <input type="checkbox"/> G- Master Insurance | <input type="checkbox"/> N- Landscaping | <input type="checkbox"/> U- Recreational Facilities | <input type="checkbox"/> 2- Dock/Mooring | <input type="checkbox"/> 10- Reserve Funds |

Optional Services Fee

Optional Fee Includes

- | | | | | |
|--|--|---|--|--|
| <input type="checkbox"/> A- Heat | <input type="checkbox"/> H- Security | <input type="checkbox"/> O- Snow Removal | <input type="checkbox"/> V- Paddle Tennis | <input type="checkbox"/> 3- Extra Storage |
| <input type="checkbox"/> B- Hot Water | <input type="checkbox"/> I- Swimming Pool | <input type="checkbox"/> P- Golf Course | <input type="checkbox"/> W- Exercise Room | <input type="checkbox"/> 4- Refuse Removal |
| <input type="checkbox"/> C- Electric | <input type="checkbox"/> J- Laundry Facilities | <input type="checkbox"/> Q- Putting Green | <input type="checkbox"/> X- Sauna/Steam | <input type="checkbox"/> 5- Garden Area |
| <input type="checkbox"/> D- Gas | <input type="checkbox"/> K- Elevator | <input type="checkbox"/> R- Tennis Court | <input type="checkbox"/> Y- Clubroom | <input type="checkbox"/> 6- Valet Parking |
| <input type="checkbox"/> E- Water | <input type="checkbox"/> L- Exterior Maintenance | <input type="checkbox"/> S- Playground | <input type="checkbox"/> Z- Walking/Jogging Trails | <input type="checkbox"/> 7- Air Conditioning |
| <input type="checkbox"/> F- Sewer | <input type="checkbox"/> M- Road Maintenance | <input type="checkbox"/> T- Park | <input type="checkbox"/> 1- Beach Rights | <input type="checkbox"/> 8- Reserve Funds |
| <input type="checkbox"/> G- Master Insurance | <input type="checkbox"/> N- Landscaping | <input type="checkbox"/> U- Recreational Facilities | <input type="checkbox"/> 2- Dock/Mooring | |

Other Required Fee

Other Required Fee Includes

- | | | | | |
|--|--|---|--|--|
| <input type="checkbox"/> A- Heat | <input type="checkbox"/> H- Security | <input type="checkbox"/> O- Snow Removal | <input type="checkbox"/> V- Paddle Tennis | <input type="checkbox"/> 3- Extra Storage |
| <input type="checkbox"/> B- Hot Water | <input type="checkbox"/> I- Swimming Pool | <input type="checkbox"/> P- Golf Course | <input type="checkbox"/> W- Exercise Room | <input type="checkbox"/> 4- Refuse Removal |
| <input type="checkbox"/> C- Electric | <input type="checkbox"/> J- Laundry Facilities | <input type="checkbox"/> Q- Putting Green | <input type="checkbox"/> X- Sauna/Steam | <input type="checkbox"/> 5- Garden Area |
| <input type="checkbox"/> D- Gas | <input type="checkbox"/> K- Elevator | <input type="checkbox"/> R- Tennis Court | <input type="checkbox"/> Y- Clubroom | <input type="checkbox"/> 6- Valet Parking |
| <input type="checkbox"/> E- Water | <input type="checkbox"/> L- Exterior Maintenance | <input type="checkbox"/> S- Playground | <input type="checkbox"/> Z- Walking/Jogging Trails | <input type="checkbox"/> 7- Air Conditioning |
| <input type="checkbox"/> F- Sewer | <input type="checkbox"/> M- Road Maintenance | <input type="checkbox"/> T- Park | <input type="checkbox"/> 1- Beach Rights | <input type="checkbox"/> 8- Reserve Funds |
| <input type="checkbox"/> G- Master Insurance | <input type="checkbox"/> N- Landscaping | <input type="checkbox"/> U- Recreational Facilities | <input type="checkbox"/> 2- Dock/Mooring | |

Management

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> A- Professional—On-Site | <input type="checkbox"/> C- Developer Control | <input type="checkbox"/> E- Developer Advisory Board | <input type="checkbox"/> G- No Management |
| <input type="checkbox"/> B- Professional—Off-Site | <input type="checkbox"/> D- Owner Association | <input type="checkbox"/> F- Resident Superintendent | <input type="checkbox"/> H- Other (See Remarks) |

Restrictions

- | | | | |
|---|-------------------------------------|---|---|
| <input type="checkbox"/> A- Adult Community | <input type="checkbox"/> C- Rentals | <input type="checkbox"/> D- RV/Boat/Trailer | <input type="checkbox"/> E- Other (See Remarks) |
|---|-------------------------------------|---|---|

Documents in Hand

- | | | | | |
|---|---|---|--|---|
| <input type="checkbox"/> A- Master Deed | <input type="checkbox"/> C- Rules & Regulations | <input type="checkbox"/> E- Management Association Bylaws | <input type="checkbox"/> G- Association Financial Statements | <input type="checkbox"/> I- Other (See Remarks) |
| <input type="checkbox"/> B- Unit Deed | <input type="checkbox"/> D- Master Plan | <input type="checkbox"/> F- Floor Plans | <input type="checkbox"/> H- Certificate of Insurance | |

*Style

- | | | | | |
|---------------------------------------|---|--|--|---|
| <input type="checkbox"/> A- Detached | <input type="checkbox"/> E- Half Duplex | <input type="checkbox"/> I- 2/3 Family | <input type="checkbox"/> L- Motel/Cottage/Efficiency | <input type="checkbox"/> W- Shingle |
| <input type="checkbox"/> B- Townhouse | <input type="checkbox"/> F- Hi-Rise | <input type="checkbox"/> J- Brownstone | <input type="checkbox"/> N- Loft | <input type="checkbox"/> X- Duplex |
| <input type="checkbox"/> C- Rowhouse | <input type="checkbox"/> G- Mid-Rise | <input type="checkbox"/> K- Courtyard | <input type="checkbox"/> O- Attached | <input type="checkbox"/> M- Other (See Remarks) |
| <input type="checkbox"/> D- Garden | <input type="checkbox"/> H- Low-Rise | | | |

*Approximate Living Area

(Sq. Ft.)

Living Area Disclosures (Max. 100 Characters)

Includes Finished Basement

*Living Area Source (choose only one)

- | | | | | | | |
|------------------------------------|-------------------------------------|--------------------------------------|-----------------------------------|--------------------------------|--|--------------------------------|
| <input type="checkbox"/> Appraiser | <input type="checkbox"/> Field Card | <input type="checkbox"/> Master Deed | <input type="checkbox"/> Measured | <input type="checkbox"/> Owner | <input type="checkbox"/> Unit Floor Plan | <input type="checkbox"/> Other |
|------------------------------------|-------------------------------------|--------------------------------------|-----------------------------------|--------------------------------|--|--------------------------------|

Green Certified Yes No Unknown Proposed Unspecified

*Green Certification Type

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> A- Energy Star Home Certified | <input type="checkbox"/> C- National Green Building Standard | <input type="checkbox"/> F- Deep Energy Retrofit Certified | <input type="checkbox"/> H- EPA Indoor Air Plus Certified |
| <input type="checkbox"/> B- LEED Certified | <input type="checkbox"/> E- Passive House Certified | <input type="checkbox"/> G- EPA WaterSense Certified | <input type="checkbox"/> D- Other (See Remarks) |

HERS Index Score

Completion Date of HERS Score

Approx. Lot Size

(Sq. Ft.)

Approximate Acres

*Year Built

Year Converted

*Year Built Source (choose only one)

- | | | | |
|------------------------------------|----------------------------------|--------------------------------|--|
| <input type="checkbox"/> Appraiser | <input type="checkbox"/> Builder | <input type="checkbox"/> Owner | <input type="checkbox"/> Public Record |
|------------------------------------|----------------------------------|--------------------------------|--|

*Year Built Description

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> A- Actual | <input type="checkbox"/> C- Certified Historic | <input type="checkbox"/> E- To Be Built | <input type="checkbox"/> G- Unknown/Mixed |
| <input type="checkbox"/> B- Approximate | <input type="checkbox"/> D- Renovated Since | <input type="checkbox"/> F- Under Construction | <input type="checkbox"/> H- Finished, Never Occupied |

Area Amenities

- | | | | | |
|---|--|---|--|---|
| <input type="checkbox"/> A- Public Transportation | <input type="checkbox"/> E- Park | <input type="checkbox"/> I- Medical Facility | <input type="checkbox"/> N- Highway Access | <input type="checkbox"/> R- Public School |
| <input type="checkbox"/> B- Shopping | <input type="checkbox"/> F- Walking/Jogging Trails | <input type="checkbox"/> J- Laundromat | <input type="checkbox"/> O- House of Worship | <input type="checkbox"/> S- T-Station |
| <input type="checkbox"/> C- Swimming Pool | <input type="checkbox"/> G- Stables | <input type="checkbox"/> L- Bike Path | <input type="checkbox"/> P- Marina | <input type="checkbox"/> T- University |
| <input type="checkbox"/> D- Tennis Court | <input type="checkbox"/> H- Golf Course | <input type="checkbox"/> M- Conservation Area | <input type="checkbox"/> Q- Private School | <input type="checkbox"/> K- Other (See Remarks) |

***Waterfront** Yes No

Waterfront Features

<input type="checkbox"/> A- Ocean	<input type="checkbox"/> F- Bay	<input type="checkbox"/> L- Access	<input type="checkbox"/> Q- Deep Water	<input type="checkbox"/> U- Navigable
<input type="checkbox"/> B- Sound	<input type="checkbox"/> G- Harbor	<input type="checkbox"/> N- Canal	<input type="checkbox"/> R- Direct Access	<input type="checkbox"/> V- Public
<input type="checkbox"/> C- Lake	<input type="checkbox"/> H- Dock/Mooring	<input type="checkbox"/> O- Bog	<input type="checkbox"/> S- Marina	<input type="checkbox"/> W- Private
<input type="checkbox"/> D- River	<input type="checkbox"/> I- Frontage	<input type="checkbox"/> P- Creek	<input type="checkbox"/> T- Marsh	<input type="checkbox"/> M- Other (See Remarks)
<input type="checkbox"/> E- Pond	<input type="checkbox"/> J- Walk to			

Water View Yes No Unknown Unspecified

Water View Features

<input type="checkbox"/> A- Bay	<input type="checkbox"/> E- Dock/Mooring	<input type="checkbox"/> I- Marsh	<input type="checkbox"/> L- Private	<input type="checkbox"/> O- Sound
<input type="checkbox"/> B- Bog	<input type="checkbox"/> F- Harbor	<input type="checkbox"/> J- Ocean	<input type="checkbox"/> M- Public	<input type="checkbox"/> P- Walk to
<input type="checkbox"/> C- Canal	<input type="checkbox"/> G- Lake	<input type="checkbox"/> K- Pond	<input type="checkbox"/> N- River	<input type="checkbox"/> Q- Other (See Remarks)
<input type="checkbox"/> D- Creek	<input type="checkbox"/> H- Marina			

***Beach Nearby** Yes No

Beach Approximate Miles to

<input type="checkbox"/> 0 to 1/10 Mile	<input type="checkbox"/> 1/10 to 3/10 Mile	<input type="checkbox"/> 3/10 to 1/2 Mile	<input type="checkbox"/> 1/2 to 1 Mile	<input type="checkbox"/> 1 to 2 Miles	<input type="checkbox"/> Unknown	<input type="checkbox"/> Unspecified
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Beach Description

<input type="checkbox"/> A- Bay	<input type="checkbox"/> D- Lake/Pond	<input type="checkbox"/> H- Access	<input type="checkbox"/> K- Sound
<input type="checkbox"/> B- Creek	<input type="checkbox"/> E- Ocean	<input type="checkbox"/> I- Direct Access	<input type="checkbox"/> L- Walk to
<input type="checkbox"/> C- Harbor	<input type="checkbox"/> F- River	<input type="checkbox"/> J- Frontage	<input type="checkbox"/> G- Other (See Remarks)

Beach Ownership A- Private B- Public C- Association D- Deeded Rights E- Other (See Remarks)

Facing Direction

<input type="checkbox"/> North	<input type="checkbox"/> South	<input type="checkbox"/> East	<input type="checkbox"/> West
<input type="checkbox"/> Northeast	<input type="checkbox"/> Northwest	<input type="checkbox"/> Southeast	<input type="checkbox"/> Southwest
<input type="checkbox"/> Unknown	<input type="checkbox"/> Unspecified		

Pets Allowed Yes No Yes - With Restrictions Unknown Unspecified

Pet Restrictions Allow

<input type="checkbox"/> A- Cats	<input type="checkbox"/> C- Small Dogs (Under 25lbs)	<input type="checkbox"/> E- Pets Negotiable	<input type="checkbox"/> G- Breed Limitations (See Remarks)	<input type="checkbox"/> I- Other (See Remarks)
<input type="checkbox"/> B- Cats Only	<input type="checkbox"/> D- Large Dogs (Over 25lbs)	<input type="checkbox"/> F- Small Pets	<input type="checkbox"/> H- # Species Limitations (See Remarks)	

Association Pool Yes No Unknown Unspecified

Association Pool Features

<input type="checkbox"/> A- Above Ground	<input type="checkbox"/> B- Inground	<input type="checkbox"/> C- Indoor	<input type="checkbox"/> D- Heated	<input type="checkbox"/> E- Lap
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Association Security Features

<input type="checkbox"/> A- Fenced	<input type="checkbox"/> C- TV Monitor	<input type="checkbox"/> E- Private Guard	<input type="checkbox"/> H- Concierge
<input type="checkbox"/> B- Intercom	<input type="checkbox"/> D- Doorman	<input type="checkbox"/> F- Security Gate	<input type="checkbox"/> G- Other (See Remarks)

Construction

<input type="checkbox"/> A- Frame	<input type="checkbox"/> F- Modular	<input type="checkbox"/> L- Cob	<input type="checkbox"/> Q- Rammed Earth	<input type="checkbox"/> V- Cement Board
<input type="checkbox"/> B- Brick	<input type="checkbox"/> G- Post & Beam	<input type="checkbox"/> M- Conventional (2x4-2x6)	<input type="checkbox"/> R- Reuse/Exchange	<input type="checkbox"/> W- Structural Insulated Panels
<input type="checkbox"/> C- Stone/Concrete	<input type="checkbox"/> I- Adobe	<input type="checkbox"/> N- Cork	<input type="checkbox"/> S- Straw Bale	<input type="checkbox"/> X- Double Stud Wall
<input type="checkbox"/> D- Block	<input type="checkbox"/> J- Aerated Autoclaved Concrete	<input type="checkbox"/> O- Earthship	<input type="checkbox"/> T- Timber Frame	<input type="checkbox"/> H- Other (See Remarks)
<input type="checkbox"/> E- Log	<input type="checkbox"/> K- Barn Board	<input type="checkbox"/> P- Other/Hybrid	<input type="checkbox"/> U- Vertical Siding	

Roof Material

<input type="checkbox"/> A- Asphalt/Fiberglass Shingles	<input type="checkbox"/> E- Tar & Gravel	<input type="checkbox"/> J- Asphalt/Composition Shingles	<input type="checkbox"/> N- Radiant Roof Barriers	<input type="checkbox"/> V- Reflective Roofing - ENERGY STAR
<input type="checkbox"/> B- Wood Shingles	<input type="checkbox"/> F- Shake	<input type="checkbox"/> K- Clay	<input type="checkbox"/> O- Teme - Coated - Stainless	<input type="checkbox"/> W- Solar Shingles
<input type="checkbox"/> C- Tile	<input type="checkbox"/> G- Rubber	<input type="checkbox"/> L- Living	<input type="checkbox"/> P- Vegetation/Garden	<input type="checkbox"/> H- Other (See Remarks)
<input type="checkbox"/> D- Slate	<input type="checkbox"/> I- Metal	<input type="checkbox"/> M- Metal Roofing (Recycled)		

Exterior

<input type="checkbox"/> A- Clapboard	<input type="checkbox"/> D- Aluminum	<input type="checkbox"/> G- Masonite	<input type="checkbox"/> J- Stone	<input type="checkbox"/> O- Redwood	<input type="checkbox"/> R- Composite
<input type="checkbox"/> B- Shingles	<input type="checkbox"/> E- Vinyl	<input type="checkbox"/> H- Log	<input type="checkbox"/> K- Shake	<input type="checkbox"/> P- EIFS	<input type="checkbox"/> M- Other (See Remarks)
<input type="checkbox"/> C- Wood	<input type="checkbox"/> F- Asbestos	<input type="checkbox"/> I- Brick	<input type="checkbox"/> L- Stucco	<input type="checkbox"/> Q- Fiber Cement Siding	

Exterior Features

<input type="checkbox"/> A- Porch	<input type="checkbox"/> E- Patio - Enclosed	<input type="checkbox"/> S- Gazebo	<input type="checkbox"/> 8- Cistern Water Storage
<input type="checkbox"/> B- Porch - Enclosed	<input type="checkbox"/> F- Covered Patio/Deck	<input type="checkbox"/> T- Integrated Pest Management	<input type="checkbox"/> 10- ET Irrigation Controller
<input type="checkbox"/> 9- Porch - Screened	<input type="checkbox"/> G- Balcony	<input type="checkbox"/> U- Invisible Fence	<input type="checkbox"/> 11- Greenhouse
<input type="checkbox"/> C- Deck	<input type="checkbox"/> I- Hot Tub/Spa	<input type="checkbox"/> V- Kennel	<input type="checkbox"/> 12- Gutters
<input type="checkbox"/> M- Deck - Roof	<input type="checkbox"/> J- Storage Shed	<input type="checkbox"/> W- Outdoor Shower	<input type="checkbox"/> 13- Horses Permitted
<input type="checkbox"/> Z- Deck - Wood	<input type="checkbox"/> K- Decorative Lighting	<input type="checkbox"/> X- Solar Powered Area Lighting	<input type="checkbox"/> 14- Professional Landscaping
<input type="checkbox"/> 1- Deck - Vinyl	<input type="checkbox"/> N- Barn/Stable	<input type="checkbox"/> Y- Drought Tolerant/Water Conserving Landscaping	<input type="checkbox"/> 15- Sprinkler System
<input type="checkbox"/> 2- Deck - Composite	<input type="checkbox"/> O- City View(s)	<input type="checkbox"/> 3- Paddock	<input type="checkbox"/> 16- Stone Wall
<input type="checkbox"/> 7- Deck - Access Rights	<input type="checkbox"/> P- Fenced Yard	<input type="checkbox"/> 5- Screens	<input type="checkbox"/> 17- Tennis Court
<input type="checkbox"/> 4- Deck- Roof & Access Rights	<input type="checkbox"/> Q- Fruit Trees	<input type="checkbox"/> 6- Satellite Dish	<input type="checkbox"/> L- Other (See Remarks)
<input type="checkbox"/> D- Patio	<input type="checkbox"/> R- Garden Area		

Outdoor Space Yes-- Private Yes-- Common No Unknown Unspecified

Handicap Access/Features Yes No Unknown Unspecified

Handicap Amenities

<input type="checkbox"/> A- Adjustable Height Sink—No Cabinets Below	<input type="checkbox"/> H- Flat Thresholds	<input type="checkbox"/> N- Pool Lift	<input type="checkbox"/> T- Rocker Light Switch
<input type="checkbox"/> B- Chair Lift	<input type="checkbox"/> I- Handicap Access ONLY	<input type="checkbox"/> O- Raised Toilet	<input type="checkbox"/> U- Roll Under Counter(s)
<input type="checkbox"/> C- Handicap Fixtures	<input type="checkbox"/> J- Handicap Door Handles	<input type="checkbox"/> P- Ramp(s)/No Steps	<input type="checkbox"/> V- Roll-in Shower
<input type="checkbox"/> D- Elevator	<input type="checkbox"/> K- Handicap Equipped	<input type="checkbox"/> Q- Ramp(s)/Level Entrance	<input type="checkbox"/> W- Single Level
<input type="checkbox"/> E- Extra Wide Shower	<input type="checkbox"/> L- Low Pile Carpet	<input type="checkbox"/> R- Ramp(s)/Level from Garage	<input type="checkbox"/> X- Tub/Shower Grab Assist Bars
<input type="checkbox"/> F- Extra Wide Doors	<input type="checkbox"/> M- Lowered Light Switches	<input type="checkbox"/> S- Reserved Parking	<input type="checkbox"/> Y- Walk-in Tub
<input type="checkbox"/> G- Extra Wide Halls			

***Garage Spaces**

***Parking Spaces**

Garage Description

<input type="checkbox"/> A- Attached	<input type="checkbox"/> D- Carport	<input type="checkbox"/> G- Storage	<input type="checkbox"/> J- Assigned	<input type="checkbox"/> M- Insulated
<input type="checkbox"/> B- Detached	<input type="checkbox"/> E- Garage Door Opener	<input type="checkbox"/> H- Work Area	<input type="checkbox"/> K- Common	<input type="checkbox"/> N- Carriage Shed
<input type="checkbox"/> C- Under	<input type="checkbox"/> F- Heated	<input type="checkbox"/> I- Deeded	<input type="checkbox"/> L- Side Entry	<input type="checkbox"/> O- Barn

Parking Features

<input type="checkbox"/> A- Off-Street	<input type="checkbox"/> E- Assigned	<input type="checkbox"/> J- Available for Purchase	<input type="checkbox"/> N- Paved Driveway	<input type="checkbox"/> Q- No Parking
<input type="checkbox"/> B- Rented	<input type="checkbox"/> F- Deeded	<input type="checkbox"/> L- Improved Driveway	<input type="checkbox"/> O- Unpaved Driveway	<input type="checkbox"/> R- Exclusive Parking
<input type="checkbox"/> C- Tandem	<input type="checkbox"/> G- Common	<input type="checkbox"/> M- Stone/Gravel	<input type="checkbox"/> P- Leased	<input type="checkbox"/> S- Permeable Pavement
<input type="checkbox"/> D- On Street Permit	<input type="checkbox"/> H- Guest			

***# Fireplaces**

***Basement** Yes No

Basement Features

<input type="checkbox"/> A- Full	<input type="checkbox"/> D- Finished	<input type="checkbox"/> G- Interior Access	<input type="checkbox"/> J- Sump Pump	<input type="checkbox"/> M- Concrete Floor
<input type="checkbox"/> B- Partial	<input type="checkbox"/> E- Partially Finished	<input type="checkbox"/> H- Garage Access	<input type="checkbox"/> K- Radon Remediation System	<input type="checkbox"/> N- Slab
<input type="checkbox"/> C- Crawl	<input type="checkbox"/> F- Walk Out	<input type="checkbox"/> I- Bulkhead	<input type="checkbox"/> L- Dirt Floor	<input type="checkbox"/> Q- Unfinished Basement

Heat Zones

***Heating**

<input type="checkbox"/> A- Central Heat	<input type="checkbox"/> H- Oil	<input type="checkbox"/> O- Wall Unit	<input type="checkbox"/> X- Ground Source Heat Pump	<input type="checkbox"/> 5- Propane
<input type="checkbox"/> B- Forced Air	<input type="checkbox"/> I- Gas	<input type="checkbox"/> P- Fan Coil	<input type="checkbox"/> Y- Hydronic Floor Heat (Radiant)	<input type="checkbox"/> 6- Space Heater
<input type="checkbox"/> C- Hot Water Baseboard	<input type="checkbox"/> J- Electric	<input type="checkbox"/> Q- Extra Flue	<input type="checkbox"/> Z- Passive Solar	<input type="checkbox"/> 7- Radiant
<input type="checkbox"/> D- Electric Baseboard	<input type="checkbox"/> K- Wood	<input type="checkbox"/> S- None	<input type="checkbox"/> 1- Wind	<input type="checkbox"/> 8- ENERGY STAR
<input type="checkbox"/> E- Hot Water Radiators	<input type="checkbox"/> L- Common	<input type="checkbox"/> U- Hydro Air	<input type="checkbox"/> 2- Floor Furnace	<input type="checkbox"/> 9- Air Source Heat Pumps (ASHP)
<input type="checkbox"/> F- Steam	<input type="checkbox"/> M- Individual	<input type="checkbox"/> V- Geothermal Heat Source	<input type="checkbox"/> 3- Hot Air Gravity	<input type="checkbox"/> 10- Solar Thermal Collection
<input type="checkbox"/> G- Heat Pump	<input type="checkbox"/> N- Unit Control	<input type="checkbox"/> W- Active Solar	<input type="checkbox"/> 4- Humidifier	<input type="checkbox"/> R- Other (See Remarks)

Cooling Zones

***Cooling**

<input type="checkbox"/> A- Central Air	<input type="checkbox"/> F- 3 or More	<input type="checkbox"/> J- Fan Coil	<input type="checkbox"/> O- High Seer Heat Pump (12+)	<input type="checkbox"/> S- Wind
<input type="checkbox"/> B- Window AC	<input type="checkbox"/> G- Common	<input type="checkbox"/> L- None	<input type="checkbox"/> P- Overhangs Above South Facing Windows	<input type="checkbox"/> T- ENERGY STAR
<input type="checkbox"/> C- Wall AC	<input type="checkbox"/> H- Individual	<input type="checkbox"/> M- Active Solar	<input type="checkbox"/> Q- Passive Cooling	<input type="checkbox"/> U- Air Source Heat Pumps (ASHP)
<input type="checkbox"/> D- Heat Pump	<input type="checkbox"/> I- Unit Control	<input type="checkbox"/> N- Geothermal Heat Pump	<input type="checkbox"/> R- Swamp Cooler (Evaporative)	<input type="checkbox"/> K- Other (See Remarks)
<input type="checkbox"/> E- 2 Units				

Hot Water

<input type="checkbox"/> A- Oil	<input type="checkbox"/> D- Propane Gas	<input type="checkbox"/> F- Tank	<input type="checkbox"/> H- Separate Booster	<input type="checkbox"/> K- Geothermal/GSHP Hot Water
<input type="checkbox"/> B- Natural Gas	<input type="checkbox"/> E- Solar	<input type="checkbox"/> G- Tankless	<input type="checkbox"/> I- Leased Heater	<input type="checkbox"/> J- Other (See Remarks)
<input type="checkbox"/> C- Electric				

Electric

<input type="checkbox"/> A- 110 Volts	<input type="checkbox"/> D- Circuit Breakers	<input type="checkbox"/> G- 150 Amps	<input type="checkbox"/> N- Net Meter	<input type="checkbox"/> P- Smart Grid Meter
<input type="checkbox"/> B- 220 Volts	<input type="checkbox"/> E- 60 Amps/Less	<input type="checkbox"/> H- 200 Amps	<input type="checkbox"/> O- Time of Use Meter	<input type="checkbox"/> I- Other (See Remarks)
<input type="checkbox"/> C- Fuses	<input type="checkbox"/> F- 100 Amps	<input type="checkbox"/> M- Knob & Tube Wiring		

***Water Utilities**

<input type="checkbox"/> A- City/Town Water	<input type="checkbox"/> D- Individual Well	<input type="checkbox"/> F- Rain Water	<input type="checkbox"/> I- Reclaimed Water System	<input type="checkbox"/> H- Other (See Remarks)
<input type="checkbox"/> B- Community Well	<input type="checkbox"/> E- Private Water	<input type="checkbox"/> G- Shared Well	<input type="checkbox"/> J- Greywater Reuse System	
<input type="checkbox"/> C- Individual Meter				

***Sewer Utilities**

A- City/Town Sewer
 B- Inspection Required for Sale
 C- Private Sewerage
 D- Pumice Wick
 E- Rock/Reed
 G- Tight Tank
 F- Other (See Remarks)

***Title 5**

Pass
 Failed
 Conditional
 Not Done
 Buyer's Responsibility
 Certificate of Compliance

Sewerage District

Insulation

<input type="checkbox"/> A- Full	<input type="checkbox"/> G- Mixed	<input type="checkbox"/> N- Fiberglass - Batts	<input type="checkbox"/> T- Mineral Fiber	<input type="checkbox"/> Z- Polystyrene XPS
<input type="checkbox"/> B- Partial	<input type="checkbox"/> I- Unknown	<input type="checkbox"/> O- Fiberglass - Loose	<input type="checkbox"/> U- Mineral Wool	<input type="checkbox"/> 1- Spray Foam
<input type="checkbox"/> C- Fiberglass	<input type="checkbox"/> J- None	<input type="checkbox"/> P- Fiberglass - Rigid	<input type="checkbox"/> V- Polystyrene EPS	<input type="checkbox"/> 2- Soy-Based Spray Foam
<input type="checkbox"/> D- Loose	<input type="checkbox"/> K- Asbestos	<input type="checkbox"/> Q- Foam	<input type="checkbox"/> W- Polyisocyanurate Board	<input type="checkbox"/> 3- UFFI Foam
<input type="checkbox"/> E- Blown In	<input type="checkbox"/> L- Cellulose - Fiber	<input type="checkbox"/> R- Mica Chips	<input type="checkbox"/> X- Polycynene Foam	<input type="checkbox"/> H- Other (See Remarks)
<input type="checkbox"/> F- Styrofoam	<input type="checkbox"/> M- Cellulose - Sprayed	<input type="checkbox"/> S- Mineral Board	<input type="checkbox"/> Y- Polyurethane Foam	

Energy Features

<input type="checkbox"/> A- Insulated Windows	<input type="checkbox"/> C- Insulated Doors	<input type="checkbox"/> E- Attic Vent Electric	<input type="checkbox"/> G- Partial	<input type="checkbox"/> K- Backup Generator	<input type="checkbox"/> M- Solar Tubes
<input type="checkbox"/> B- Storm Windows	<input type="checkbox"/> D- Storm Doors	<input type="checkbox"/> F- Solar Features	<input type="checkbox"/> H- Programmable Thermostat	<input type="checkbox"/> L- WaterSense Fixtures	<input type="checkbox"/> I- Other (See Remarks)

Flooring

<input type="checkbox"/> A- Wood	<input type="checkbox"/> F- Concrete	<input type="checkbox"/> M- Hardwood	<input type="checkbox"/> Q- Stone/Slate	<input type="checkbox"/> U- Engineered Hardwood
<input type="checkbox"/> B- Plywood	<input type="checkbox"/> I- Laminate	<input type="checkbox"/> N- Particle Board	<input type="checkbox"/> R- Vinyl / VTC	<input type="checkbox"/> V- Renewable/Sustainable Flooring Materials
<input type="checkbox"/> C- Tile	<input type="checkbox"/> J- Marble	<input type="checkbox"/> O- Pine	<input type="checkbox"/> S- Wood Laminate	<input type="checkbox"/> W- Green Labeled Carpets
<input type="checkbox"/> D- Vinyl	<input type="checkbox"/> K- Bamboo	<input type="checkbox"/> P- Recycled Wood	<input type="checkbox"/> T- Parquet	<input type="checkbox"/> G- Other (See Remarks)
<input type="checkbox"/> E- Wall to Wall Carpet	<input type="checkbox"/> L- Eucalyptus			

Utility Connections

<input type="checkbox"/> A- for Gas Range	<input type="checkbox"/> C- for Gas Oven	<input type="checkbox"/> E- for Gas Dryer	<input type="checkbox"/> G- Washer Hookup
<input type="checkbox"/> B- for Electric Range	<input type="checkbox"/> D- for Electric Oven	<input type="checkbox"/> F- for Electric Dryer	<input type="checkbox"/> I- Icemaker Connection

Interior Features

<input type="checkbox"/> A- Central Vacuum	<input type="checkbox"/> F- Wetbar	<input type="checkbox"/> J- Whole House Fan	<input type="checkbox"/> M- Finish - Sheetrock	<input type="checkbox"/> P- Laundry Chute
<input type="checkbox"/> C- Security System	<input type="checkbox"/> G- Intercom	<input type="checkbox"/> K- Finish - Cement Plaster	<input type="checkbox"/> N- French Doors	<input type="checkbox"/> Q- Wired for Surround Sound
<input type="checkbox"/> D- Cable Available	<input type="checkbox"/> H- Walk-up Attic	<input type="checkbox"/> L- Finish - Earthen Plaster	<input type="checkbox"/> O- Indoor Pool	<input type="checkbox"/> I- Other (See Remarks)
<input type="checkbox"/> E- Sauna/Steam/Hot Tub				

Laundry Features

A- Common
 B- In Building
 C- In Unit
 D- Off Site

Appliances

<input type="checkbox"/> A- Range	<input type="checkbox"/> H- Countertop Range	<input type="checkbox"/> O- None	<input type="checkbox"/> U- Freezer - Upright	<input type="checkbox"/> 1- Cooktop - ENERGY STAR
<input type="checkbox"/> B- Wall Oven	<input type="checkbox"/> I- Refrigerator	<input type="checkbox"/> P- Refrigerator - ENERGY STAR	<input type="checkbox"/> V- Washer/Dryer Combo	<input type="checkbox"/> 2- Range - ENERGY STAR
<input type="checkbox"/> C- Dishwasher	<input type="checkbox"/> J- Freezer	<input type="checkbox"/> Q- Refrigerator - Wine Storage	<input type="checkbox"/> W- Vacuum System	<input type="checkbox"/> 3- Water Instant Hot
<input type="checkbox"/> D- Disposal	<input type="checkbox"/> K- Washer	<input type="checkbox"/> R- Dryer - ENERGY STAR	<input type="checkbox"/> X- Vacuum System - Rough-in	<input type="checkbox"/> 4- Rangetop - ENERGY STAR
<input type="checkbox"/> E- Compactor	<input type="checkbox"/> L- Dryer	<input type="checkbox"/> S- Dishwasher - ENERGY STAR	<input type="checkbox"/> Y- Vent Hood	<input type="checkbox"/> 5- Oven - ENERGY STAR
<input type="checkbox"/> F- Microwave	<input type="checkbox"/> M- Water Treatment	<input type="checkbox"/> T- Washer - ENERGY STAR	<input type="checkbox"/> Z- Water Softener	<input type="checkbox"/> N- Other (See Remarks)
<input type="checkbox"/> G- Indoor Grill				

Room Descriptions

*# Rooms	*# Bedrooms	*# Full Baths	*# Half Baths	Master Bath
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown <input type="checkbox"/> Unspecified

Room Name	Level (Circle one)	Size	Room Features (Use the Room Feature codes listed below)
Living Room	B 1 2 3 4	X	
Dining Room	B 1 2 3 4	X	
Family Room	B 1 2 3 4	X	
Kitchen	B 1 2 3 4	X	
Master Bedroom	B 1 2 3 4	X	
Bedroom #2	B 1 2 3 4	X	
Bedroom #3	B 1 2 3 4	X	
Bedroom #4	B 1 2 3 4	X	
Bedroom #5	B 1 2 3 4	X	
Bathroom #1	B 1 2 3 4	X	
Bathroom #2	B 1 2 3 4	X	
Bathroom #3	B 1 2 3 4	X	
Laundry	B 1 2 3 4	X	

Other Rooms (Use the letter codes below to fill in the Other Rooms Name field)

<input style="width: 100%;" type="text"/>	B 1 2 3 4	X	
<input style="width: 100%;" type="text"/>	B 1 2 3 4	X	
<input style="width: 100%;" type="text"/>	B 1 2 3 4	X	
<input style="width: 100%;" type="text"/>	B 1 2 3 4	X	
<input style="width: 100%;" type="text"/>	B 1 2 3 4	X	
<input style="width: 100%;" type="text"/>	B 1 2 3 4	X	
<input style="width: 100%;" type="text"/>	B 1 2 3 4	X	
<input style="width: 100%;" type="text"/>	B 1 2 3 4	X	

Room Feature Codes (This is a list of all the room features available. These features are room-type specific.)

A -Bathroom - Full	W -Closet/Cabinets - Custom Build	Y -Handicap Accessible	40 -Dryer Hookup - Gas
B -Bathroom - Half	K -Flooring - Hardwood	Z -Handicap Equipped	41 -Exterior Access
12 -Bathroom - 1/4	L -Flooring - Stone/Ceramic Tile	2 -Main Level	42 -High Speed Internet Hookup
13 -Bathroom - 3/4	M -Flooring - Wall to Wall Carpet	5 -Kitchen Island	43 -Laundry Chute
14 -Bathroom - Double Vanity/Sink	1 -Flooring - Laminate	6 -Jacuzzi/Whirlpool Soaking Tub	44 -Open Floor Plan
19 -Bathroom - Tiled With Shower Stall	3 -Flooring - Marble	8 -Wet Bar	45 -Paints & Finishes - Low VOC
20 -Bathroom - Tiled with Tub	7 -Flooring - Vinyl	10 -Attic Access	46 -Paints & Finishes - Zero VOC
21 -Bathroom - Tiled with Tub & Shower	9 -Flooring - Wood	15 -Bidet	47 -Recessed Lighting
22 -Bathroom - with Shower Stall	N -Window(s) - Bay/Bow/Box	16 -Low Flow Toilet	48 -Remodeled
23 -Bathroom - with Tub	4 -Window(s) - Picture	17 -Enclosed Shower - Fiberglass	49 -Second Dishwasher
24 -Bathroom - with Tub & Shower	58 -Window(s) - Stained Glass	18 -Enclosed Shower - Plastic	50 -Slider
C -Fireplace	O -Dining Area	25 -Breakfast Bar/Nook	51 -Stainless Steel Appliances
D -Wood/Coal/Pellet Stove	P -Balcony/Deck	26 -Cabinets - Upgraded	52 -Steam/Sauna
E -Skylight	Q -Balcony - Interior	27 -Cable Hookup	53 -Pot Filler Faucet
F -Ceiling - Cathedral	11 -Balcony - Exterior	30 -Chair Rail	54 -Sunken
G -Ceiling Fan(s)	R -Hot Tub/Spa	34 -Country Kitchen	55 -Wainscoting
28 -Ceiling - Beamed	T -Pantry	35 -Deck - Exterior	56 -Walk-in Storage
29 -Ceiling - Coffered	U -Countertops - Stone/Granite/Solid	36 -Double Vanity	57 -Washer Hookup
H -Closet - Linen	32 -Countertops - Paper Based	37 -Dressing Room	59 -Wine Chiller
I -Closet - Walk-in	33 -Countertops - Upgraded	38 -Dryer Hookup - Dual	60 -Gas Stove
J -Closet - Cedar	X -French Doors	39 -Dryer Hookup - Electric	61 -Peninsula
V -Closet			

Other Room Names 3-Letter Codes

1QB -1/4 Bath	CHL -Center Hall	GRM -Game Room	KIT -Kitchen	MUD -Mud Room	STU -Study
3QB -3/4 Bath	DEN -Den	GRT -Great Room	LAW -Inlaw Apt.	NUR -Nursery	SUN -Sunroom
APT -Accessory Apartment	EHL -Entry Hall	GRH -Green House	LDC -Living/Dining Room Combo	OFC -Office	VES -Vestibule
BTH -Bathroom	EXC -Exercise Room	HLP -Live-in Help Quarters	LIB -Library	PLY -Play Room	WIN -Wine Cellar
BED -Bedroom	FOY -Foyer	HMO -Home Office	LOF -Loft	SIT -Sitting Room	WRK -Workshop
BON -Bonus Room	GAL -Gallery	HMS -Home Office-Separate Entry	MED -Media Room	SMB -Second Master Bedroom	OTH -Other

***Lead Paint** (Max. of 2)

- A- Yes
- B- None
- C- Certified Treated
- D- Unknown

Adult Community

- Yes
- No
- Unknown
- Unspecified

UFFI

- Yes
- No
- Unknown
- Unspecified

Home Warranty Features

- Yes
- No
- Included
- Unknown
- Unspecified

***Seller Disclosure Declaration** Yes No

Disclosures (Max. 300 Characters. Please include an additional page if needed.)

****REMINDER****

As stated in the Rules & Regulations Sec 1.0 (e), **no broker, agent or agency may be named or identified, nor may any web, e-mail or voicemail address or other personal form of identification be included**, in any section or field of any Property Data Form, except only in "Firm Remarks", "Team Member", and "Special Showing Instructions."

Public Remarks (Max. 1000 Characters. Please include an additional page if needed.)

Firm Remarks (Max. 300 Characters. Please include an additional page if needed.)

Exclusions (Max. 100 Characters. Please include an additional page if needed.)